



## An Daras Multi Academy Trust

Central Office  
Unit 4 Tamar Business Park  
Pennygillam Way  
Pennygillam Industrial Estate  
Launceston PL15 7ED

Central Office Tel: 01566 777503  
E-Mail: [clerk2@andaras.org](mailto:clerk2@andaras.org)

CEO – W Hermon

13/03/18

### Minutes

#### An Daras MAT Members' Meeting

Tuesday 13<sup>th</sup> March 2018 at 1.30pm at ADMAT Central Office

**Note that actions are highlighted in bold and red, and will be carried forward to the next meeting and questions or challenges during the meeting are highlighted in bold and blue**

1. **Welcome and Apologies**

**Present:** Brian Jennings (Chair), Ann Nicholson, Margaret Young, Tim Woodward, Eva Paynter and Will Hermon

**Apologies:** Paul O'Brien informed he would be late due to traffic but was unable to make the meeting; apologies accepted.

**In Attendance:** Toni Martin (Clerk)

2. **Declarations of Interest/Pecuniary Interests Relevant to this Agenda**

Nothing declared for this meeting. Clerk notified the Members of the requirement to notify her of any changes to annual declaration as and when they occur, and not just annually.

3. **Approve Previous Minutes**

No actions required. Agreed and the Chair signed a copy.

4. **Confidential Agenda Items**

A matter from item 6 is included at confidential minutes.

5. **An Daras MAT Strategic Update**

a. **Update on Current Risk Register**

No changes since the previous version in Nov 17. The risks are still relevant:

- **Maintaining School Standards in Progress and Attainment.** WH updated the Members on the NP OFSTED inspection and LT SIAMS inspection, both good. St Catherine's is awaiting their OFSTED.
- **Changes to the External Political and Educational Landscape.** WH updated the Members on the meeting with the RSC and the positive letter from her. Coads Green is joining the MAT and the aim is to pick up a few more schools; preferably good schools. The Members discussed the options for other schools and growth, and that geography and quality are important to ADMAT.
- **Remaining Financially Viable.** WH discussed the current figures expected for MATs but as long as ADMAT lives within its means and the schools remain good, there is no pressure to grow or join another MAT. WH explained the reality of the fairer funding formula.

**b. Update on Data/Benchmarking, Improvement Plan & Improvement Strategy**

WH highlighted the benchmarking data from across the schools. He explained the reading, writing and maths combined scores and that the overall picture is looking reasonable. He talked through some of the data in some more detail, including disadvantaged children. Overall the attainment figures are not throwing up any concerns at the moment.

The MAT Improvement Plan was discussed briefly. The RSC was keen on the format of the plan.

WH discussed the MAT Improvement Strategy and the requirement to drive forward improvement, and ensure there is the capacity to drive it forward. WH discussed the appointment of part time improvement officers, with specific roles. **AN challenged whether there is flexibility to increase the hours of improvement officers as and when to focus on key areas.** WH stated that he is working on this flexibility to the plan. **MY challenged whether there is additional funding to help improve Coads Green** and although there isn't, WH explained the plan for helping Coads Green.

**c. Local Governance Review**

Following a review of other Director committees, the BoD have directed that a review of LGABs (also a committee of the Directors) is to take place. There is an expectation that the MAT needs to be standardised; one school on many sites as is the vision of the RSC. It is impossible to achieve success if every school does things differently. Directors, Bex Couch and Brian Jennings, are conducting the review this term. In the longer term, the LGABs, as a committee of the Directors, will be given a new terms of reference and an amended cyclical plan. The changes will be implemented in time for the new academic year.

**d. Coads Green Update**

Conversion date is planned as 1 May 18 but this is dependent on confirming the details of the lease; the terms and conditions are still being agreed by the landlords. The draft commercial transfer agreement has been sent out and will be signed off at Director level. The TUPE letter has been sent out to Coads Green for terms and conditions at point of transfer, and meetings are taking place.

**6. CEO Report**

The CEO report has been distributed to Members for information, including the LT SIAMS report. WH highlighted the Quality Assurance Monitoring report and the promising way ahead for LT.

**7. ADMAT Directors and Members**

The Clerk highlighted the current state of play with Directors and Members, where there are potential gaps or in-balances in accordance with the Articles of Association. It was noted that there is now one "Member Appointed" Director short and options for this post were discussed. It was also noted that there is still a vacant second Foundation Director post to fill. WH informed the Members of another matter regarding a Director. It was also noted that with the current number of Members, the number of Foundation Members exceeds the allowed 25%. Options for this and potential new members were discussed. The Clerk will follow up with Bex Couch and inform Directors/Members in due course so that a decision can be made in the near future, and any relevant resolutions drawn up.

**8. Any other Business**

None.

The meeting closed at 2.45pm.

TJH Martin (Clerk)

**Distribution List:**

P. O'Brien – Member	B. Jennings – Member (Chair)
E. Paynter – Member	T. Woodward - Member
A. Nicholson – Member	W. Hermon – CEO Director/Executive Head
M. Young – Member	Copy to: Sarah Owen, Eden Clerk